

**Salt Lake City**  
**Hilton Contract**

TODAY'S DATE: April 1, 1999

ORGANIZATION: Western Area Conference of Young People in AA

FUNCTION: Western Area Conference of Young People in AA

CONTACT/ON SITE: Matthew Roe  
ADDRESS & PHONE: 1334 West Twin Oaks Drive  
West Jordan, UT 84088  
801-565-9143 phone

OVERALL DATES: November 25, 1999 - November 29, 1999

DAY:	Thu	Fri	Sat	Sun	Mon
DATE:	11/25	11/26	11/27	11/28	11/29 .
ROOMS:	25	110	110	25	c/o

RATES: \$89 flat rate 1-4 people  
-Above rates are non-commissionable plus tax, currently 10.95%

PARTICULARS:  
per room night with  
below room nights  
coffee will be \$15

- 100 total gallons of coffee free and one additional gallon every room night once 200 room nights are met, if 199 or are met there will be no complimentary coffee. Additional plus tax and service charge per gallon.
- There will be a \$75 fee for smoking in a non-smoking room.
- An early check-out fee of \$50.00 will be charged to any guest who checks out of the hotel before their stated departure date. Guests will have the opportunity to change their departure date at check in without being assessed the fee. Any changes resulting in early departure after check-in, will result in the early departure fee being assessed to the guest.
- Courtesy van shuttle to and from Salt Lake Int'l Airport (6am -12midnight).
- One complimentary room per 50 paid rooms utilized, on a cumulative basis.
- No smoking in the Ballrooms. Smoking will be allowed in the Big Cottonwood Room only. Smoking in the Ballroom will incur a \$500.00 charge.

PAYMENT ARRANGEMENTS: Individual attendees are responsible for payment of their room, tax and incidentals. Each reservation must be guaranteed for payment of the first night's room and tax with a credit card. Without a major credit card, guests will be asked

to pay by cash or check in advance. Meeting and catering charges to be pre-paid by WACYPA.

RESERVATION PROCEDURES:

Reservations to be made on an individual call in basis by October 26, 1999. Our toll free reservation number is: Outside Utah 800-421-7602, inside Utah (801)532-3344.

CONTRACT DUE DATE:

5:00pm MST January 13, 1999- If the hotel has not received this contract signed by an authorized individual by this date, we reserve the right to release all accommodations and space being held.

150 West, 500 South SOIL Lake City, Utah 84101 Telephone 001-532-3344 Fax 001 531-0700  
Reservations 1-800-1111,TUNS

*Western Area Conference of Young People in Alcoholics Anonymous November.25, 99 - November29, 99*FUNCTION/MEETING SPACE:

Date	Function	Start Time- End Time	Agr	Setup	Est Food	Room Rental
11/25	Break Out	8:00 AM- 11:59 PM	35	Theatre	.00	
11/25	Break Out	8:00 AM- 11:59 PM	35	Theatre	.00	
11/25	Break Out	8:00 AM- 11:59 PM	35	Theatre	.00	
11/25	Meeting	5:00 PM. 12:00 AM	1200	Theatre	.00	
11/25	Hospitality Suite	6:00 PM- 12:00 AM	200	Other	.00	
11/26	Hospitality Suite	6:00 AM- 12:00 AM	200	Other	.00	
11/26	General Session	6:00 AM- 2:00 AM	1200	Theatre	.00	
11/26	Break Out	8:00 AM- 11:59 PM	35	Theatre	.00	
11/26	Break Out	8:00 AM- 11:59 PM	35	Theatre	.00	
11/26	Break Out	8:00 AM- 11:59 PM	35	Theatre	.00	
11/27	Hospitality Suite	6:00 AM- 12:00 AM	200	Other	.00	
11/27	General Session	8:00 AM- 2:00 AM	1200	Theatre	.00	
11/27	Break Out	8:00 AM- 11:59 PM	35	Theatre	.00	
11/27	Break Out	8:00AM- 11:59 PM	35	Theatre	.00	
11/27	Break Out	8:00 AM- 11:59 PM	35	Theatre	.00	
11/28	Hospitality Suite	6:00 AM- 12:00 AM	200	Other	.00	
11/28	General Session	8:00 AM. 12:00 AM	1200	Theatre	.00	
11/28	Break Out	8:00 AM- 12:14 PM	35	Theatre	.00	
11/28	Break Out	8:00 AM- 12:14 PM	35	Theatre	.00	
11/28	Break Out	8:00 AM- 12:14 PM	35	Theatre	.00	

No meeting room rental.

With less than 150 sleeping rooms picked up, November 25 - November 29, 1999 meeting room rental will be \$1,000 per day November 25-29, 1999. If less than 100 sleeping rooms are picked up - November 25-29, 1999, meeting room rental will be \$2,000 per day November 25-28, 1999. No smoking in meeting rooms other than hospitality room.

I understand that any changes I have made to this agreement must meet the approval of the hotel. The performance of this agreement by either party is subject to acts of God, war, disaster, strikes, civil disorder, curtailment of transportation facilities or other emergencies making it inadvisable, illegal, or impossible to provide the facilities or hold the meeting. It is provided that this agreement may be terminated for any one or more of such reasons by written notice from one party to the other.

This contract, along with all attachments, contains all of the terms agreed to by the parties. Any changes to these terms must be made in writing and signed by both parties to be effective. All prior agreements, verbal or written, are no longer effective once this contract is signed by the parties.

All of the above information and standard policies and procedures on page three have been reviewed and meet with the approval of myself and my constituents and shall meet with the approval of my successors. I certify that I am authorized to sign this agreement on behalf of my organization/company and that I understand this document represents this agreement in its entirety between our organization/company and the Hotel.

Name: Matthew Roe

David J. Johnson  
Sales Manager 4/1/99

Title: Hotel Chair  
Person

Date: 4/1/99

*Western Area Conference of Young People in Alcoholics Anonymous I  
November 25,99 – November 29,99*

**SALT LAKE HILTON STANDARD POLICIES**

**CANCELLATION:**

The Salt Lake Hilton is holding guest rooms and meeting space as outlined for your exclusive use. Should the party signing this contract cancel the agreement or realize room night pickup below those specified, the hotel would experience monetary losses. It is therefore agreed that should the party sign six months prior to arrival - 75% of expected guest room revenues; 181 days or less prior to an arrival - full expected guest room, meeting room and food and beverage revenue.

**NON-PERFORMANCE:**

The party signing this contract in accordance with the information being provided to the hotel, agrees to meet full room block commitments as stated in the contract and is obligated to pay for those blocked rooms not picked up at the per room rates specified in the contract plus applicable taxes. Only rooms that are occupied at the group rate or higher, as stated in this contract, can be counted towards the total. Should advance reservations indicated that room block commitments may not be met, the hotel has the option of reducing the amount of meeting/function space available and/or assigning alternate meeting space to the party signing the contract commensurate with the expected, town pickup. Non-performance charges for meeting space as specified in the contract also will apply based upon actual pickup of blocked rooms. 15% Non Performance Ok'd. 4/1/99.

**CATERING:**

Attendance guarantees for all food and beverage functions are to be given no later than noon 48 hours in advance. This number will be considered a guarantee not subject to reduction and charges will be made accordingly. Food may not be brought in or removed from the Convention Center. A service charge on food and beverage sales and applicable taxes shall be added to your account. Menu prices are established no earlier than 90 days prior to the function. In accordance with the Utah State Liquor Laws, group's must provide their own liquor. If a cash bar is desired please contact our Convention Services Coordinator a minimum of 90 day's prior to the function and special arrangements can be made with the Utah State Liquor Control

Commission. Purchases of liquor must be on a cash only basis. A Utah State Liquor Store is located in our Activity Business Center.

**CHECK IN/OUT TIME:** Check in time is 3:00 p.m. Check out time is noon. Guests arriving before 3:00 p.m. will be recommended as rooms become available. We request that guests attending functions on their day of departure check out by noon. Our Bell Captain can arrange to hold luggage until their departure from the hotel.

**CONTRACT REVISIONS:** This Contract may occasionally be revised per mutual agreement between the hotel and group accepting the contract in this event, the revisions must be in writing and will be binding and initiated by both parties.

**CONVENTION SERVICES:** Our Convention Services Coordinator is available to assist you and your associates in all planning prior to and during your meeting.

**STAFF:** Following acceptance of this agreement our Convention Services Coordinator will contact you and begin the necessary details to ensure a successful meeting.

**DAMAGE TO PREMISE:** The organization signing this agreement will be responsible to reimburse the hotel for damages related to the hotel facilities used for this meeting by attendees and other persons associated therewith, including outside contractors separately hired. Please allow us to assist you with taping, planning tacking, or hanging banners.

**DISTURBANCES:** Any group making excessive noise either musically or by a sound system may be held responsible for compensating for lost revenue due to such noise. Hotel reserves the right to ask group to vacate.

**EXHIBIT AREA:** Security in the exhibit area is the responsibility of the group. The hotel and its employees are not liable for any damage or accident resulting from or connected with the transportation, placing, and removal of display or exhibits. The hotel cannot guarantee exhibitors against loss by theft or otherwise. No food products can be displayed or brought without prior approval by the hotel.

**SIGN DISPLAYING:**

Signs displayed outside meeting rooms must be approved by the hotel management. Professional signs are available with reasonable notice at a minimal charge.

**HOUSE EQUIPMENT:**

A reasonable amount of meeting equipment I.C., chairs, tables, podiums, risers, blackboards, etc, will be provided at no charge. Any audio-visual equipment needs are rented through an independent on-site A.V. company. To insure its proper handling any electrical requirements must be arranged no later than four weeks prior to the meeting date. Our staff can discuss any changes which may apply for special electrical requirements.

**MEETING SPACE  
AND CHARGES:**

The schedule/function space agenda provided in this contract is for your convenience and outlines your basic program as we understand it. The hotel reserves the right to assign meeting space appropriate to the size and configuration of your group at the time the meeting is held. Final approval must be received from our Convention Services Department before publishing meeting room names. Should revisions to your meeting space needs be requested, these changes will be made on an availability basis only, and therefore cannot be guaranteed. Meeting room charges are outlined in the Schedule/function space section in this contract. If there should be any changes in either the anticipated food and beverage activities or group room nights, the rental schedule and designated meeting space may be adjusted to correspond with the percentage of actual usage and pickup. Full meeting room rental may be charged in cases display of exhibits. The hotel cannot guarantee exhibitors against loss by theft or otherwise. Meeting rooms are for times indicated only. If the group remains past this time additional room rental will be charged. All equipment and supplies not belonging to the Hotel must be removed at the end of the meeting unless prior arrangements have been made. Additional space is subject to availability.

**MENU PRICES:**

Menu prices are established no earlier than 90 days prior to the function.

**DIRECT BILLING:**

The hotel will accommodate direct billing upon receipt of approved Direct Billing Application.

**PAYMENT:**

The hotel is entitled to reasonable attorney or other legal fees if legal action becomes necessary in the collection of any money owed for services provided by the hotel.

**TAX EXEMPTIONS:**

Signed tax exemption certificates must be filed with us before arrival date.

**PAYMENT:**

A 10% billing charge will be added to all accounts which are to be paid upon departure but are still due. Accounts can be settled at the front desk. Direct billing can be arranged for charges over \$1,000 and must be approved at least 60 days in advance. Credit applications are available for this purpose. The hotel is entitled to reasonable attorney or other legal fees if legal action becomes necessary in the collection of any money owed for services, provided by the hotel. Advance deposits from your organization/company may be requested if it appears that contracted sleeping rooms may not be occupied.