



August 17, 2009

[Redacted]  
[Redacted]  
Western Area Conference WACYPA12 2009  
[Redacted]  
[Redacted]

Dear [Redacted]

Thank you for your interest in the Grand Sierra Resort and Casino for the Western Area Conference WACYPA12 2009. Following are the terms we are offering for your consideration:

**Room Arrival and Departure Pattern**

We are currently holding the following guest block for the dates of December 31 - 5, 2009:

Run of House	
Wed 12/31/08	25
Thu 01/01/09	25
Fri 01/02/09	125
Sat 01/03/09	125
Sun 01/04/09	10

**Guest Room Rates**

We are pleased to offer a special net group rate below, single, doubles, triples and quads occupancy, plus Washoe County room tax (currently 12%).

**RATE: \$139-Summit Units-Rate**

Accommodations within The Summit at Grand Sierra, our "luxury hotel within the hotel", span the top 11 floors of the hotel. Upscale, luxury amenities include an exclusive Summit check-in area, dedicated Summit reservationists and Bell staff, private elevator to the Summit floors, Summit level concierge lounge, stylish accommodations with elegant furnishings, spa-inspired bathrooms with floor-to-ceiling marble and rain forest showers. The Summit accommodations also include a butler pantry with state-of-the-art Kenmore Elite Microwaves and refrigerators.

**-OR-**

**RATE: \$99- The Grand Sierra Resort**

Hotel accommodations at The Grand Sierra Resort feature our spacious run-of-house guestrooms located on floors 1-16. Newly-renovated in contemporary décor complete with oversized bathrooms. Our Grand Sierra guestrooms are the largest in Northern Nevada.

The Grand Sierra Resort does NOT impose any resort fees, energy fees or additional taxes

**Complimentary Rooms and Upgrades**

The Grand Sierra Resort and Casino will provide **one complimentary guest room per fifty** (1 per 50) actually utilized. The total complimentary room nights of your actual audited pick-up will then

be multiplied by the convention room rate noted above, and this amount will be credited to your master account.

**(2) Two complimentary summit units GK for preplanning base on availability**

(2) Two summit units GK at \$49.00 for preplanning base on availability

**Reservations and Cut-Off Date**

**PLEASE CIRCLE ONE OF THE FOLLOWING:**

1. It is our understanding reservations will be made by rooming list. Please return your rooming list to our Meetings and Conventions department ***before December 7, 2008.***

**-OR-**

2. We understand reservations will be made directly with the hotel by calling **800-648-5080** or by writing the hotel room reservation department. So that we may assign individuals to specific rooms, we ask that all reservations be received ***before December 7, 2008.***

**Your attendees can qualify for your guest rate by identifying Western Area Conference WACYCAA12 2009.**

***Reservations received on or after December 10, 2008, will be accepted based on availability at the prevailing guest room rate.*** In order to confirm a room reservation, we require a first night's guarantee. Checks and major credit cards are acceptable to establish this guarantee. Changes and/or cancellations of guest rooms can be made up to 48 hours prior to arrival.

**Early Departure Fee**

In the event a guest who has reserved a room within your block checks out prior to the guest's reserved check-out date, the Grand Sierra Resort and Casino will add an early check-out fee of \$50.00 to that guest's individual account. Guests wishing to avoid an early checkout fee should advise the hotel at or before check-in of any change in planned length of stay. The Grand Sierra Resort and Casino will inform members of your group of this potential charge upon check-in and request that you also inform your attendees of this obligation. The Grand Sierra Resort and Casino will deduct any collected early departure fees from the amount you may owe as performance damages.

**Check-In/Out Time**

Our check-in time is 3:00 pm; checkout time is 11:00 am. Guests arriving before 3:00 pm will be accommodated as rooms become available. Our bell captain can arrange to check baggage for those who would like to use this service.

**Master Accounts and Credit**

At your request, and subject to prior credit approval, we will be pleased to establish a Master Account to which we will post all charges for your set functions, per your program. It is our understanding, unless notified otherwise, that all individuals will be responsible for payment of their own charges for guest rooms, tax and incidentals. All charges posted to your Master Account should be approved in writing by you or your authorized designee. It is agreed that \$7,500 of the

estimated Master Account will be paid 14 days prior to arrival, with the remaining balance to be billed and fully paid within thirty (30) days after receipt of the bill. Application for direct billing must be completed at least 60 days prior to your arrival date. If prior credit approval is not obtained, group will be responsible for full pre-payment of estimated master account balance. For credit card payment of your meeting related expenses, please supply credit card type, number and expiration date on the line indicated.

**Function Space**

The following meeting space has been reserved pending your approval:

Date	Start Time	End Time	Room	Description	Setup
Thu, 1/1/09	4:30 AM	11:30 PM	Crystal Ballroom	HOLD	TBA
	4:30 AM	11:30 PM	Grand Ballroom	Hold	TBA
Fri, 1/2/09	4:30 AM	11:30 PM	Crystal Ballroom	HOLD	TBA
	4:30 AM	11:30 PM	Grand Ballroom	Hold	TBA
	4:30AM	11:30PM	BORD ROOM	HOLD	TBA
Sat, 1/3/09	4:30 AM	11:30 PM	Grand Ballroom	Hold	TBA
	4:00 PM	11:30 PM	Crystal Ballroom	Hold	TBA
	4:30AM	11:30PM	BORD ROOM	HOLD	TBA
Sun, 1/04/09	4:30 AM	2:00PM	BORD ROOM	HOLD	TBA
	4:30 AM	2:00 PM	Grand Ballroom	HOLD	TBA
	4:30 AM	2:00 PM	Crystal Ballroom	HOLD	TBA

Meeting room rental is Complimentary. Your Meetings and Conventions manager will confirm your meeting room assignments after we receive this signed contract. *The Grand Sierra Resort is pleased to offer 5%off discount for food and beverage, water is complimentary*

- C.O.D. Snack Bar waived Revenue Guarantee

**Shipping Policy**

The Grand Sierra Resort and Casino cannot accept incoming freight or packages for hotel guests or groups. However, the Executive Business Center (EBC), located in the Hotel, will gladly assist in receiving/handling/storing all incoming packages and freight at a charge. You may schedule delivery of your boxes or pick-up your items at the EBC. Charges for these services may be posted to your Hotel Room, Master Account, Credit Card or may be paid by cash or check.

**Guest Services**

The general hotel phone number is **775-789-2000**, for those guests needing to be reached. Guest faxes are handled by the Executive Business Center at **775-789-2418**.

**Confirmation of Agreement**

This will be a binding contract once it is signed and returned. A Meetings and Conventions Manager will then contact you directly to begin the planning. Thank you for considering the Grand Sierra Resort and Casino!

Sincerely,

ACCEPTED AND AGREED:  
**Western Area Conference WACYPAA12 2009**

\_\_\_\_\_  
[REDACTED]  
National Sales Manager

\_\_\_\_\_  
[REDACTED]  
WACYPAA Advisory Council Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
[REDACTED]  
WACYPAA Bid Committee Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Credit Card (type and number)

\_\_\_\_\_  
Expiration Date

FAH:alm